

| Business Lunch | |
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| Introduction | The company has visitors from Canada to discuss a joint venture. They want to impress their visitors and go out of their way to give them special treatment. |
| About | Mister Lang calls miss Jones to his office. |
| John Lang | Miss Jones, please come to my office. |
| Mary Jones | I'll be right there. |
| About | Miss Jones enters his office. In her hand she carries a memo pad. |
| John Lang | <i>Commanding</i> Please have a seat. We have some VIP's from Canada arriving tomorrow. |
| Mary Jones | <i>Submissive</i> Yes, sir? |
| John Lang | <i>Instructive</i> They are really very important and we need to give them red carpet treatment. We need that contract! |
| Mary Jones | <i>Asking</i> What do you want me to do? |
| John Lang | <i>Instructive</i> First of all see to it that all the top managers are available. Write it down! And arrange a business lunch at La Verde. Only the best is good enough! |
| Mary Jones | <i>Asking</i> Yes sir! And the expenses? |
| About | Miss Jones looks at her boss, her eyebrows raised. |
| John Lang | <i>Cocky</i> Never mind the expenses. We'll arrange that. |
| Mary Jones | Anything else sir? |
| John Lang | <i>Commanding</i> Phone their company and find out if their managers have any special meal preferences. |
| Mary Jones | I'll do that! And sir..... |
| About | Mister Lang is a bit irritated. |
| John Lang | <i>Annoyed</i> Yes!? |
| Mary Jones | Don't you think we should rather entertain them in our own cafeteria? I can arrange caterers. It's more private. |
| John Lang | <i>Frowning</i> Well, I don't know. Perhaps a finger lunch when they arrive. But later definitely at La Verde. |

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| Mary Jones | <i>Summs up</i> Ok. Finger lunch on arrival and then at La Verde. |
| About | She writes down the details. |
| John Lang | <i>On second thoughts</i> And a... Yes, some champagne with the finger lunch. |
| Mary Jones | <i>Worried</i> We haven't budgeted for that! |
| About | The boss is a bit indignant. |
| John Lang | <i>Bossy</i> Let me worry about that. Just do it! |
| Mary Jones | <i>Timid</i> Yes sir. |
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| | SMALL TALK During the reception the people talk about this and that. Select one of the dialogues and do some small talk. |
| Topic 1 | A German and a Canadian are chatting. The Canadian wants to know where the best pub is. |
| Topic 2 | Two Canadians are chatting about the German food. They comment about the food. |
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| | HOMEWORK |
| | Dialogues: Write a dialogue on ONE of the following topics: <i>Topic 1: On the plane to Canada</i> The Canadians are on their way home and talk about their stay. Various opinions are expressed. <i>Topic 2: At the company</i> In the company the discussions with the Canadians are evaluated. Various opinions are expressed. |
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